



June 2019

RE: Y9 Important Information Summer Term

Dear Parent/Carer,

Students are now coming to the end of three years being based in the Lower school. As you may already be aware, students move to the Upper school at the start of Year 10.

We have decided that, to allow for a smoother transition to the Upper school, Year 9s will be moving to the Upper school from Monday, 24th June 2019. This will mean that they will have all their lessons based on that site (with the exception of certain lessons which have had to remain based in the Lower school).

As has been the case in the Lower school for registration, students will have to be on the Upper school site (Princes Avenue) by 8.35 am each morning (with the exception of Wednesdays where students need to be on site by 9.00am). We will remind students that they will only be able to come into school through the main entrance on Princes Avenue in the mornings and that they may need to adjust the time they leave for school in the morning, to ensure they get to school on time. Students will have lunch in the Upper school. At the end of each day, students will be dismissed from the site that they had their last lesson.

In terms of communication, students will have the same Form tutors for now, Ms Powell will remain as Year Leader, however students will have a new Stage Leader in Mr Das rather than Mr Gibson. My equivalent in the Upper School is Mr Dias – Assistant Headteacher, and finally the Head of Upper school is Ms Regan.

Day to day contact will be via the reception in the Upper school. Please remember it is on Princes Avenue.

During the first week in the Upper school, there will be induction activities taking place for all students.

If you have any concerns, please contact us.

Yours faithfully

Atul Patel
Assistant Headteacher -Lower School