



VIDEO LESSONS: PRIVACY NOTICE AND YOUR CONSENT

I am inviting you to take part in live video lessons using Google Meet.

Google Meet is provided as part of Kingsbury High School's Google G:suite service.

For safeguarding purposes, all lessons will be recorded and kept by the School for up to 60 days. If you do not want your image and voice recorded, you may take part in the lesson by typing your answers to questions in the chat feature, and keep your camera and microphone turned off.

When the online lesson is recorded, Kingsbury High School will remain the data controller of this recorded information; by making a contribution in a Kingsbury High School Google Meet lesson you are giving Kingsbury High School your consent to record that contribution and to use it for any purpose in relation to the stated subject of the event.

The usual classroom rules apply, and there are some additional rules for online lessons to keep you safe:

1. Staff and students must wear suitable clothing (including for staff, a KHS lanyard), as should anyone else in the household who might be seen.
2. Any computers used should be in appropriate areas, for example, not in bedrooms.
3. Live classes will be kept to a reasonable length of time, so that the streaming may not prevent the family 'getting on' with their day.
4. Language must be professional and appropriate, including any family members in the background.
5. Students will not share their screen unless asked to by the teacher.
6. Students will not distract others or, in any other way, disrupt the lesson.
7. If at any time you are uncomfortable sharing your image, turn the camera off.

By clicking on the link below to enter the video lesson, you accept the above rules each and every time you subsequently join an online lesson.