



December 2018

Dear Parents/Carers

We are writing to you with arrangements for the end and start of term and a number of important matters.

### **Behaviour of students out of school**

We take our responsibility as a school for our students' behaviour within the community very seriously and we would like to request your support in reinforcing the importance of good behaviour on the journey to and from school. We reinforce those expectations regularly with our students but despite this are disappointed to report that there are a number of students who are failing to live up to our expectations. This is something we are addressing as a school but every support that you can give us would be very much appreciated.

### **School Uniform**

Please ensure, in particular, that your son or daughter wears:

- a **crested** item
- **plain** black footwear (no white rimmed shoes, for example)
- **suitable trousers** (not close fitting and no jeans) or **skirt** (between just above the knee and ankle length).
- **plain hijabs** (where worn) in black, grey, blue or white.

### **Mobile Phones**

We do appreciate that many of you like your son or daughter to carry a mobile phone to school so that they can be in touch with you at the end of the school day. However, we would like to remind you that the school accepts no responsibility for the loss or theft of mobile phones. When it comes to PE classes we have banks of small lockers where valuables, including mobile phones, can be deposited and this simply requires that a student brings their own lock which they can use to secure their possessions for the duration of the PE period. We recommend the use of a combination lock as there are then no issues with potential lost keys.

## Social Media

We would like to reassure parents that we take our responsibilities for educating our students with regard to the use of social media very seriously. Any misuse of social media, for example to abuse or bully other students, will always be taken very seriously by the school. We apply the same standard to misbehaviour on social media as we would to misbehaviour in the real world.

## End and Beginning of term arrangements

The final day of this term, **Friday 21<sup>st</sup> December**, will be a shortened day, filled with fun and festivities. Students should arrive at school at the normal time **8.40 a.m.** and will be dismissed at 12.20 p.m.

This will be a Charity Day where all students will be able, if they wish, to contribute to raising money for their year group's charity.

Students may come in **non-school uniform**, are encouraged to wear a Christmas jumper, making a donation of £1 to charity for doing so.

**Years 7 – 9** will watch the staff panto and take part in form activities and **Year 10** will have their own end of term activities.

**Year 11** are on exam leave but may choose to come to school to study in the Library.

The last day of formal teaching for **Year 12 & 13** will be Thursday 20<sup>th</sup> December followed by the traditional Sixth Form Cabaret. Study facilities will be available for Year 12 & 13 during the morning of Friday 21<sup>st</sup> December for those interested. These facilities will be closed at 12:30pm.

Next term starts on **Monday 7<sup>th</sup> January at 10.00 a.m.** The day will start with "Start the day right" at 10.00 a.m. and students will then be taught for periods 2, 3, 4 and 5.

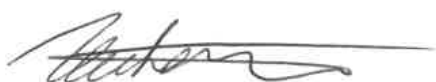
The **Year 12/13** resits start at 8.45am in K Hall on Monday 7<sup>th</sup> January. Resit letters have been mailed home.

Finally, on behalf of all the staff at the school, we would like to wish you all a Merry Christmas and a Happy New Year.

Yours sincerely



Jeremy Waxman  
Headteacher



Rachelle Regan  
Head of School (Kingsbury)



Anton McLean  
Head of School (Tylers Croft)